Guide to Entering Your Credit Card in Online Banking

1. Click the **Credit Cards** option in the Online Banking menu panel under Account Services.

2. Members that have previously registered to receive Credit Card E-Statements, you should already have account credentials to log in as a **Registered User** with your previous Login information.

For first-time users, complete the **New User** section. Filling in the Credit Card Number and clicking **Continue** will make the **Expiration Date** and **Security Code** fields available.

Click **Continue**.
3. Complete the Registration form fields. The "Landing Page" you select will be the default page you will see upon logging in to the Credit Card Management portal.
4. Complete the **Authentication** form. The Zip code form field is the *billing* zip code for your card.
5. Complete the continued Registration form.

Registration

The next step in registration is to create a password. Your password must be different from your username and cannot contain more than two consecutive characters from the name(s) on the account.

Password must contain at least 8 characters from three of the following four categories:

- Uppercase letters
- Lowercase letters
- Numbers
- Special characters

Password *

Verify Password *

The last step in registration is to select and answer three security questions. These questions will be used to verify your identity when you access your account form an unsecured web browser. Answers are not case sensitive.

Question 1 * What was the name of your High School?

Answer 1 *

Question 2 * In what city is your vacation home? (Last name of city only)

Answer 2 *

Question 3 * What street did your best friend in high school live on? (Last name of street only)

Answer 3 *
6. Review and **Accept** the Terms and Conditions.

**Registration**

To view your credit card account information online, research your transaction history, and much more, you will need to register. Please complete the information requested below:

* Required

**Terms and Conditions**

**Terms and Conditions for Website Use**

These terms and conditions apply to all users ("you" or "your") of The Tennessee Credit Union cardholder website ("the Site") and you understand that by accessing this Site you agree to be bound by them. Please note that the products and services provided by The Tennessee Credit Union may be subject to separate terms and conditions.

Although we have taken all reasonable care to ensure that the information provided on this Site is accurate, we give no warranties of any kind, express or implied, with regard to the accuracy, timeliness or completeness of any such information. This Site may also contain some material provided by third parties and we accept no responsibility or liability for the accuracy of such material, whether in contract, tort or otherwise.

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This Site does not contain information that is intended to be investment, legal, tax or other advice and should not be relied upon in making any investment or other decision. You should obtain relevant and specific professional advice before making any
7. You should then be directed to the Home screen which displays all cards listed, credit limits, balances, due dates, etc.

<table>
<thead>
<tr>
<th>Card(s)</th>
<th>Available Credit</th>
<th>Last Statement Balance</th>
<th>Current Balance</th>
<th>Minimum Payment Due</th>
<th>Payment Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>VISA</td>
<td>$4,736.00</td>
<td>$110.77</td>
<td>$203.24</td>
<td>$20.00</td>
<td>10/02/2019</td>
</tr>
</tbody>
</table>
8. To add additional cards to the Home screen, go to Services > Manage Cards.

9. You will receive an email to the address provided with the subject line, "Action Taken - Creation of Credit Card Profile" from TheTennessee@pscu.com stating confirmation that you added your credit card to the Credit Card Management System.